

**NH Association of Family and Consumer Science
Minutes of Governing Board Meeting – October 5, 2009
Olive Garden Restaurant, Concord, NH**

In Attendance: Jennifer Opalinski, Doris Williams, Eileen Holmes, Marcia Trexler, Joan Fossum, Jane Smith, Nora Beaton and Nancy Montemerlo.

Opening: At 5:16 PM, meeting called to order by NHAFCS President Jennifer Opalinski. Welcome to all and thank you for coming!

President Jennifer Opalinski, at the start of the meeting, noted that on the back of the agenda for this meeting is a “Goals and Objectives” questionnaire for NHAFCS board members for 2009-2010. Please complete this questionnaire for the January 2010 meeting.

Reports:

President’s Report: Jennifer Opalinski – NHAFCS President

VP of Program position, to be held for two years, is currently not filled and was discussed. Jennifer has temporarily filled in heading up the fall 2009 conference. Jane Smith has agreed to take on this position. Her first task, with board members help, is getting the spring 2010 conference underway with planning.

The board went over the 2008-2009 NH Affiliate “Plan of Work”. It was noted that goal #4, **Goals**, were clearly met. **NH Goals: Build Awareness of FCS**, was sited with many examples of media means to get our name out there. Public service announcements by way of radio, TV, newspaper and internet will be continued for our association by Member at Large Nancy Montemerlo. Nancy will look into these media venues to get out the word about the NHAFCS fall conference. It was noted that fall keynote speaker, Garen Daley, should be a good draw.

Jennifer continued the review of the 2008-2009 NH Affiliate Plan of Work with “**NH Evaluation Plan**” update. It was noted that we do want to get Jason Kern, our website designer, to speak to the board regarding our website. This is one very useful tool as a means for PR. The value of this website, and the company KernBuilt.com who works for us, was discussed and the rate being paid to the web designer was unanimously agreed by all board members to be worth it. (Noted that design fee for the upcoming fall conference page was \$300.)

Secretary’s Report: Marcia Trexler – NHAFCS Secretary

Marcia presented minutes from the March 16, 2009 executive board meeting. These minutes were taken by Joan Fossum standing in as secretary. At the March 2009 meeting a discussion had taken place regarding the NHAFCS meetings at restaurants and who pays for the board members meal. No conclusion to this discussion appears in the March minutes. This topic was again discussed at the October 5, 2009 meeting with thoughts shared and options voiced.

A motion was made stating: board members attending NHAFCFS Executive Board meetings will have their meal paid for, up to the amount of \$15.00, by the state association funds. The motion was passed by the board.

Treasurer's Report: Nora Beaton – NHAFCFS Treasurer

As NHAFCFS treasurer, Nora shared, in summary:

As of today, October 5, 2009, there is a balance of \$6,344.41 in the checking account. October's KernBuilt.com bill is the only one outstanding at this time. It was just received and is for the amount of \$385.00. The amount of \$150.00 was added back into the register due to a check made out to Tara Payne dated May 9, 2008 that has never been cashed. There is a check for \$20.00 that needs to be deposited for the silent auction goods.

The scholarship savings account balance is \$3,190.69 according to a statement dated 8/31/09. The CD account has a balance of \$ 5,378.31, according to the statement dated 4/01/09 – 6/30/09.

Total: \$14,933.41
- \$ 385.00

\$14,548.41

It was noted that we had two donations at the spring 2009 conference toward the scholarship fund. As secretary, Marcia Trexler will send out thank you notes to the donors. A discussion followed regarding the scholarship fund. It was pointed out that on our NHAFCFS website, an applicant for the scholarship can download the scholarship application form. This form can be used by both high school students and other pre-professional FCS educators.

The Treasurer's Report was accepted and placed on file.

Vice-President-External Report – Doris Williams

Question posed: Should we send out post card reminders for upcoming FCS events such as conferences? It was decided not to as this kind of announcement is put on our website plus we will have future PR announcements made in other media venues. Regarding the upcoming fall conference, to date we have 33 registered attendees. Doris advised that we should each forward all future conference news to all interested parties we may know. On the topic of the fall conference, Joan volunteered to send out an e-mail to all of the New England states – the coalition – to invite them to our fall conference.

Newsletter - The newsletter will now be going on-line and will include announcements such as upcoming conferences, store availability of FCS items and other topics and news of interest to those in the FCS field. It was emphasized that the website can be a great tool to report on and announce any FCS theme program coming up – a way to get our name out there! Doris will send to Joan Fossum FCS announcements to include on the list serve mailings. Regarding the list serve, board members were reminded to get the word out to fellow FCS colleagues to get onto this informative list serve.

A discussion followed regarding the annual NEA sponsored fall workshop day held this year on October 9th. It was agreed that a very visible way to get our program viewed as important would be to get FCS professional presenters to this event. Marcia volunteered to look into the process for securing a workshop spot for the fall 2010 conference. Workshop presenters and topics, if a spot can be secured, will be a future discussion.

Vice President of Program Report– Jennifer Opalinski – standing in (Note – Jane Smith will be our new VP of Program for the spring 2010 conference)

Jennifer shared the progress on the upcoming fall conference titled: “**The Savvy Consumer**”. The board reviewed the agenda for this October 30th conference (viewed on a printout from the NHAFCs website). Jennifer provided a handout about keynote speaker, Garen Daley, founder of the “Frugal Yankee”. Mr. Daley will also be a presenter at one of the morning breakout sessions.

On the topic of the fall conference, Joan volunteered to send out an e-mail to all of the New England states – the coalition – to invite them to our fall conference.

FCS retiree Judy Tickle has been in touch with our association president and offered the following suggestions:

1. Invite administrators and high school students, free of charge, to our conferences
2. Allow FCS retirees to attend conferences at a reduced rate.

How do we as an association stay connected with our retirees? They should come through as a “retiree” on the membership listing from AAFCS.

With Halloween the day after our conference, Jennifer asked the board members to consider dressing to celebrate this spooky time of year. Table favors were discussed with a fall/Halloween theme. It was suggested to hold a raffle at the end of the conference. Eileen Holmes and Marcia Trexler volunteered to work together on favors, fall themed table center pieces to be raffled off and other possible raffle prizes.

Spring Conference date for spring 2010 is Friday, May 7th.

Vice President of Internal Report – Standing in - State DOE Representative Joan Fossum –

This position has been passed on to Jane Smith. Welcome and thank you to Jane! Teacher of the Year materials and any others needed for this job will be passed along. Joan shared a handout with the following summary from her position as State Consultant at the DOE:

1. Will be meeting with the Bureau Administrators to discuss FCS/CTE relationship
2. An update on the FCS list serve
3. AAFCS end of course/program assessments
4. Announced that we have several new FCS teachers around the state and we need to reach out to them for support
5. Does the board have any ideas for proposed workshops for 2009 – 2010?

Joan also shared an update on Granite State College. There have been no registrants for the April 2009 course. Contact/messages left with the college have not been returned. The second course is ready to go titled: Foods and Nutrition. The New England coalition

will be contacted regarding the fall conference. Joan represents us on two national coalition groups: the FCS Family Effectiveness Task Force and the New England coalition. It was noted that the topic of “adequate education requirement” does not include FCS programs, but does include Tech. Ed.

Spring conference – Joan has offered to assist, but not be responsible for. As noted, Jane Smith has volunteered to step into this role as VP of Program for this conference. Board members will be assisting Jane as plans get underway.

Assignment from Joan for board members: Please send by e-mail a response to this question: **Why Family and Consumer Sciences?**

Motion to adjourn meeting –Doris Williams– Seconded by Nora Beaton
Meeting adjourned: 7:33PM

Next NHAFCs Executive Board Meeting:
Monday, January 11, 2010
Location and time to be announced
Respectfully submitted,

Marcia Trexler
NHAFCs Secretary

